

HOME MAINTENANCE CHECKLIST

EVERY MONTH

- Check Fire/Smoke alarm.
- Check Fire extinguisher.

EVERY 3 MONTHS

- Clean Range hood filters.
- Clean or Replace forced air HVAC filters.
- Run water and flush toilets in little used area like basement and guest rooms.

EVERY 6 MONTHS

Interior

- Test sump pumps and flood drains.
- Vacuum lint from duct, vents and surrounding area of cloth dryer.
- Check for dish washer and laundry hose for leak.
- Look for damaged electrical wire.

Exterior

- Inspect roof/gutters and downspouts for damage or sign of wear.
- make sure water is discharged away from foundation of the home.
- Look for peeling paints and caulk around the house.

ONCE A YEAR

Interior

- Check and replace worn weather stripping.
- Test hot water heater.
- Have HVAC system cleaned and inspected.
- Check basement for any crack, leaks & sign for insects or rodents.

Exterior

- Have active chimney cleaned.
- Remove dead foliage and prune trees and shrubs.

FIX IMMEDIATELY

- Holes in walls or roof.
- pooling water in attics, bathrooms or other areas.
- large concrete cracks.
- sparking or overly heated switches or wires needs immediate replacement.

Why it is important:

Keeping your home in tip-top shape saves you money in long run. and provide you peace of mind all year long.

Shree Homes Inc.